SPECIAL MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT

3:00 PM Special Board Meeting
Tuesday November 10, 2026
District Board Room
3179 35th Street West
Rosamond, CA 93560

Zoom Instructions
Meeting ID: 661 256 3411
Passcode: 2026
Zoom App: Click the blue "Join" button with the plus sign
Web page: Visit zoom.com and click "Join" at the top of the page
Phone: Dial (669) 444 9171, enter the meeting ID and press #, do not enter a participant ID and press #, enter the passcode and press #. Use *6 to mute/unmute

Agenda

CALL TO ORDER Time: _____

ROLL CALL
Director Jose Hernandez Jr.
Director Byron Glennan
Director Rick Webb
Vice President Greg Wood
President Gregory Washington

General Manager (GM) Kim Domingo
Assistant GM Ben Stewart
Director of Administration/Board Secretary Sherri Timm
Legal Counsel, John Komar, Esq.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA Motion: _____ 2nd: _____

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to three (3) minutes.)

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CLOSED SESSION Time: _____

Motion _____ 2nd _____

CS1. Public Employee Appointment (G.C. § 54957)
Title: General Manager

Time Out of Closed Session: _____

Motion _____ 2nd _____

____ No Reportable Action ____ Reportable Action by: _____

NEW BUSINESS

NB 1. Approve Change Order No. 4 to Mike Bubalo Construction for the WWTP Biosolids Removal Project – Phase 1 (Presenter: GM Kim Domingo)

Motion_____ 2nd_____

ADJOURNMENT Time: _____

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. A complete agenda packet containing all accompanying reports for this agenda is available by contacting the Board Secretary stimm@rosamondcsd.com or 661-256-3411, or in person or writing to Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Board meetings are subject to audio recording.

STAFF REPORT

Rosamond Community Services District

DATE: November 10, 2026

TO: Board of Directors

FROM: Kim Domingo, General Manager

Subject: Approve Change Order No. 4 to Mike Bubalo Construction for the WWTP Biosolids Removal Project – Phase 1

Strategic Plan Element Addressed: 5.0 Maintain our Water and Wastewater Systems

RECOMMENDATION:

Approve Change Order No. 4 to Mike Bubalo Construction for the WWTP Biosolids Removal Project – Phase 1 in the net deduct amount of $1,564,844.00 and Authorize the President to Execute.

BACKGROUND:

The District Wastewater Treatment Plant operates under Regional Water Quality Control Board, Lahontan Region (Lahontan) Board Order No. R6V-2019-0251 (Order), which includes a time schedule requirement to submit a Work Plan to remove and dispose sludge from the existing evaporation/oxidation ponds by March 1, 2021. A Work Plan was submitted to Lahontan on May 2, 2023 in compliance with the Order. The Work Plan included a time schedule in which the District would complete the removal of the sludge.

A revised Work Plan was submitted to Lahontan on February 6, 2024, modifying the alternatives to be considered and extending the sludge removal deadline to January 31, 2026. An updated Work Plan was submitted to Lahontan on March 24, 2026 extending the sludge removal deadline to September 30, 2027.

On July 23, 2025, the Board adopted Resolution 2025-11, authorizing the solicitation of private financing proposals to fund the project. On October 8, 2025, the Board adopted Resolution 2025-15, approving the execution of loan documents to fund the project. The borrowed amount is $10,200,000.

On April 8, 2026, the Board approved the bid documents for the project and authorized the advertisement to bid. On June 24, 2026, the Board awarded the construction contract to Mike Bubalo Construction in the amount of $5,799,000.00, under Capital Project No. 22600.

Change Order Nos. 1, in the amount of $502,077.00, and Change Order No. 2, in the amount of $210,000.00, were previously approved by your Board. Change Order No. 3, in the amount of $175,000.00 with a 21-day time extension for the rehabilitation of the embankments of the Overflow Pond, was approved by your Board on November 3, 2026, resulting in a revised contract completion date of February 3, 2027.

Change Order No. 4 consists of two items. The first item is the addition of $490,000.00 for additional rehabilitation work at the Overflow Pond, which was not included in the original project scope and is being added at the direction of the District. The work consists of excavation, shaping and compaction operations, with excess materials hauled to locations on site designated by the District.

The second item is a reduction in the quantity of Bid Items 2 and 3 by 17,123.7 tons, as the actual work quantities were significantly lower than the bid quantities. Bid Item 2 is reduced by $684,948.00 (17,123.7 tons at $40.00 per ton) and Bid Item 3 is reduced by $1,369,896.00 (17,123.7 tons at $80.00 per ton), for a total deduction of $2,054,844.00.

The work scope changes amount to a net decrease in the contract of $1,564,844.00. No additional contract time is included in this change order, and the contract completion date remains February 3, 2027.

ANALYSIS:

Change orders are generally negotiated between the Owner and Contractor. Because Mike Bubalo Construction is mobilized at the plant with the equipment and personnel needed for this type of work, adding the Overflow Pond work to the existing contract allows it to be completed efficiently while the contractor is on site. The reduction to Bid Items 2 and 3 adjusts the contract to reflect the actual quantities of material removed, which were significantly lower than the quantities estimated at the time of bid. Together, these changes result in a net savings to the project. Staff has reviewed the change order and recommends approval.

FISCAL REVIEW:

The Change Order results in a net decrease in the contract of $1,564,844.00 from $6,686,077.00 to $5,121,233.00.

The costs for the project are funded under Capital Project No. 22600 from the secured loan proceeds. This change order reduces the overall project cost, and funds are available in the Capital Projects budget to cover the Overflow Pond work.

LEGAL REVIEW:

N/A

CONCLUSION:

Approval of Change Order No. 4 is recommended.

Kim Domingo, General Manager

Sherri Timm, Director of Administration

ATTACHMENTS:

Change Order No. 4

CHANGE ORDER

PROJECT: WWTP Biosolids Removal Project - Phase 1

DATE: 11/10/2026

PROJECT NO.: 22600

CHANGE ORDER NO.: 4

CONTRACTOR:
Mike Bubalo Construction, Inc.
5102 Gayhurst Ave.
Baldwin Park, CA 91706

DESCRIPTION OF CHANGE	ADD	DEDUCT
1. Move debris on site from the Overflow Pond. Remove concrete and haul to location on site. Grub invert and remove weeds to location on site.	$490,000.00	
2. Reduce scope quantity of bid items 2 and 3 by 17,123.7 tons. Bid item 2 amount is 17123.7 x $40 = $684,948. Bid item 3 amount is 17123.7 x $80 = $1,369,896. Total deduct = $2,054,844		-($2,054,844.00)

CHANGE ORDER NO. 4 TOTAL (DEDUCT)	($1,564,844.00)
CHANGE ORDER NO. 3 TOTAL (ADD)	$175,000.00
CHANGE ORDER NO. 2 TOTAL (ADD)	$210,000.00
CHANGE ORDER NO. 1 TOTAL (ADD)	$502,077.00
ORIGINAL CONTRACT PRICE	$5,799,000.00
NEW CONTRACT AMOUNT	$5,121,233.00

ORIGINAL CONTRACT COMPLETION DATE	January 13, 2027
CHANGE ORDER NO. 1	Zero Days
CHANGE ORDER NO. 2	Zero Days
CHANGE ORDER NO. 3	21 Days
CHANGE ORDER NO. 4	Zero Days
REVISED CONTRACT COMPLETION DATE	February 3, 2027

REASON FOR CHANGE

1. Overflow Pond rehabilitation was not in original scope; Owner directs this scope addition.
2. Actual work quantities were significantly lower than bid quantities

Funds are available in the Capital Projects budget to cover this change.

CONFORMANCE WITH SPECIFICATIONS:

All work shall be done in conformance with the specifications as applied to work of a similar nature.
If the contractor refuses to sign this document, the work listed herein shall be performed on a force account basis.

SUBMITTED BY:

BY: _____
Mike Bubalo Construction, Inc.
Dave Sorem, President

APPROVED BY:

BY: _____
Rosamond Community Services District
Gregory Washington, President, Board of Directors

RECOMMENDED BY:

BY: _____
Rosamond Community Services District
Kim Domingo, General Manager